

Facility Management Division

Tender Notice for Exterior Decoration Work of Banani Branch, Dhaka .

Paper Reference: The Daily Samakal and The Business Standard, Dated: 28.04.2024


Sealed tenders are hereby invited by Prime Bank PLC. from reputed and eligible Interior Decoration Contractor(s)/Architectural and/or Engineering Firms for Exterior Decoration Work of Banani Branch as per following Schedule:

SL	Name of Project as per Tender Document	Period of sale		Date of Submission
		from	to	
1	Exterior Decoration Work of Banani Branch. Address: House# 62, Block # E, Kamal Ataturk Avenue, Banani, Dhaka-1213	28.04.2024	14.05.2024	14.05.2024

Eligibility and other conditions:

Interested bidders may collect tender document for the said work on submission of a request letter addressing the undersigned as well as documentary evidence of the followings:

- Should have work experience of minimum 05 (Five) years in interior/exterior decoration and furniture work of Bank's Branch and/or Head Office, Commercial Space for Local/Multinational Group of Companies. Copy of oldest Trade License need to be provided as proof.
- Should have work experience to execute relevant type of work for minimum amount of Taka 30 Lac or above in a single work order in last 2 (two) years. Please submit proof of documents with work completion certificate.
- Provide valid Trade License/Incorporation Certificate/Ownership Document, BIN, TIN Certificate & Bank Solvency Certificate.
- The Following Technical Personnel of the firm should meet below criteria:
 - Civil Engineer (Permanent/Contractual):** Having working experience for a minimum period of 05 years in relevant field (Bachelor of Science/Diploma). Please submit proof of documents.
 - Electrical Engineer (Permanent/Contractual):** Having working experience for a minimum period of 05 years in relevant field (with Bachelor of Science/Diploma). Please submit proof of documents.
- Vendor with previous bad record with Prime Bank PLC. will be directly disqualified. Their financial offer will not be acceptable and will not be opened.
- Any Fake, Tempering of Data, Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend to the bidding.
- Tender document will be available from the Office of the undersigned on payment of Tk.2,500 (Taka Two Thousand Five Hundred) only in the form of Payment Order (non-refundable) favoring Prime Bank PLC. issued by any Scheduled Bank during office hours (10:00 am to 4.00 pm) on any working day as per mentioned schedule.
- The interested bidders shall have to attend a **pre-bid** meeting at the office of the undersigned at **11:00 am on 09.05.2024**. (Physical Meeting) **Venue: Prime Tower (10th Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1219.**
- Each tender must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date on **14.05.2024** within **3:00 pm** and the tender will be opened at 3:30 pm on the same day in presence of the participants if any. **Earnest money** (refundable to the unsuccessful bidder) equivalent to 2.5% of the quoted amount in the form of Payment Order in favor of Prime Bank PLC. issued by any Schedule Bank shall have to be submitted along with the tender document, **failing which shall cause rejection of the tender document.**
- The Tender must be submitted in 2(two) envelope system i.e. one "Technical Proposal" and another "Financial Proposal" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the "Technical Offer" and the "Financial Offer".
- Point of Contact: Md. Delwar Hoosain Saidy, 01701204025
- Banks Right: Banks reserves the right to accept/ cancel/ reject any or all offers without assigning any reason. Banks is not obliged to purchase the lowest offer or any offer at all. Banks (PBL) reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Banks reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
- Please drop your tender - **Prime Tower (Ground Floor), Plot 8 & 35 Airport Road, Nikunja-2, Dhaka -1229.**


Head of Facility Management Division
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